**City of Grand Mound**

**City Council Minutes of the Public Hearing & Council Meeting**

**615 Sunnyside St. Grand Mound, IA 52751**

**October 10th, 2018**

Mayor Crosthwaite called the Public hearing on Ordinance No. 285-18: Amending Chapter 136 Sidewalk Code, to order at 6:50 p.m. City Council members present were; Stearns, Brix, Fischer, Beuthien. Council Member, Olson was absent. No public comments were received. Mayor Crosthwaite closed the meeting at 6:59 p.m.

Mayor Crosthwaite called the City Council meeting to order at 7:00 p.m. City Council Members present were; Stearns, Brix, Fischer, Beuthien. Council Member, Olson was absent.

Motion by Brix, second by Stearns, to accept and approve the consent agenda, including the non-recurring items; Building permit (Residential Dwelling West St. Lot 10 Block 13).

Vendor Detail Amount

ADVANCED SYSTEMS TECH SUPPORT $29.20

ALLIANT UTILITIES $2,566.77

AFLAC EMPLYEE PD INS $305.64

BRANDT CONSTRUCTION CLINTON ST ALLEY #2 $37,382.79

BRANDT CONSTRUCTION CLINTON STSW #2 $41,442.59

CAL-BURNS ASSOCIATES BRIDGE INSPECTION $500.00

CLINTON CO SHERIFF POLICE SERVICE $1,389.15

EFTPS-FEDERAL FED. WITHHOLDING $1,621.88

F&B COMMUNICATIONS WEBSITE $71.40

FTSB VISA SUPPLIES/GEEKSQUAD $362.98

FOLEY’S STUMP REMOVAL 2 CEMETERY TREES $150.00

GIS BENEFITS EMPLOYEE PAID INS $14.47

GMCCC PHONE/NET/FAX $408.38

IA DEPT REVENUE SALES/WET TAX $1,465.00

IA DNR PERMIT $134.00

IA ONE CALL LOCATES $25.20

IPERS IPERS WITHHOLDING $1,317.30

JD FINANCIAL STREET SUPPLIES $181.97

MVALLEYPUMP PUMP REPAIRS $550.00

PILLERS ATTORNEY FEES $749.50

QC CHEMICAL CO CHEMICALS $541.78

RICKS TREE SERVICE TREE REMOVAL $1,500.00

STATE HYG LAB TESTING $138.00

TOP NOTCH PLUMPING CLINTON ST REPAIRS $242.49

TREASURER STATE OF IA STATE TAX WITHOLD $965.00

USABLUEBOOK SUPPLIES-WATER $71.64

WELLMARK HEALTH INSURANCE $2,344.18

WGML GARBAGE SERVICE $2,100.00

WAGES

KILBURG FULL TIME PW DEPT $3,688.50

CONNER FULL TIME CITY CLERK $2,395.78

HINTZ SEASONAL PW DEPT $545.00

GEFFERS PART TIME PW DEPT $1,344.00

CROSTHWAITE MAYOR $400.00

**Account Revenue Expense**

General $8,940.78 $11,613.80

Road Use $12,003.02 $37,824.23

Employee Benefits $1,980.89 $2,783.32

Emergency $295.35 $0.00

Housing Rehab $0.00 $0.00

Debt Service $0.00 $0.00

Capital Improvement $5,366.31 $0.00

08 Citizen Project $1,081.00 $0.00

Water $8,192.39 $4,585.64

Sewer $5,527.85 $998.05

Sewer Relining 2012 $0.00 $0.00

Garbage $4,677.90 $3,572.69

Storm Sewer $779.61 $60.45

Hwy 30 STSW $0.00 $0.00

Sunnyside STSW $7,467.07 $7,467.07

Clinton Street STSW $61,193.78 $61,193.78

**Total $117,505.95 $130,099.03**

Citizen & Non-Citizen Inquiries: None.

City Attorney Report: Ball Club is working with volunteers to update their program. A social host provision is an option to add to the fireworks ordinance. A draft ordinance will be presented at the November Council meeting.

The Clinton County Sheriff’s Report was read.

J. Jones was unable to attend the meeting. The City Clerk stated Mrs. Jones planned to inquire about the City ROW near her property.

T. Schlimmer presented concerns regarding the amount of storm water that runs along and behind his property and through the City Park. Council requested Kilburg to work with Determann when the 600 block of Fulton street work is completed in spring of 2019, to ensure the grade is corrected.

ICAP representatives, Norm & Larry, presented their ability to insure the museum items, with appropriate leases on file. The City Attorney will draft two separate leases, one to allow the Grand Mound Community Historical Museum to lease the old pump house and fire station buildings; and one for the museum to lease the vacant lot (North 45 feet) to place the Depot, to be donated by Don Kent to the Grand Mound Community Historical Museum. The museum will also need to supply the City with an itemized listing and value of its contents to include in the insurance policy.

Depot Discussion: The City will lease the lot on Clinton Street, to the Grand Mound Community Historical Museum, for placing the Depot, to be donated by Don Kent to the Museum. A lease will be drafted to be reviewed at the November Council Meeting. The City will insure the Depot, once it is placed on the lot, along with any contents provided by the Museum, with an itemized list; once a lease is signed between the City and the Museum. The Museum or Mr. Kent will provide the insurance for the Depot while it is being transported.

Motion by Fischer, second by Beuthien to approve the lease between the Fire Department and the City, for the City to maintain the vacant lot on Clinton Street. Ayes; all.

Grand Mound Community Historical Museum/City Lease: The City Attorney will draft two leases to be reviewed at the November City Council Meeting. One lease will be for the museum to lease the buildings and the City to provide the insurance on the structure and contents; and the other lease will be for the Museum to lease the vacant lot to place the Depot on; which the City will cover the insurance on the structure and contents once placed.

ISG/Lenny Larson: Updates were given on the Clinton Street storm sewer improvement project and final paving options. Motion by Fischer, second by Brix to approve, pending the Mayor’s review of the cost estimate, a 3” asphalt from the street to the sidewalk beginning where the bank’s asphalt ends and continuing the length of the 700 block of Clinton street’s north side. Ayes; All.

Motion by Stearns, second by Fischer to approve the Clinton Street Storm Sewer Pay Request No. 2: Ayes All.

Motion by Beuthien, second by Fischer to approve the Sunnyside park ditch storm sewer improvement plan with the City providing the materials and A&S Excavating providing the installation/labor. The plan is to add a 15” pipe along the north side ditch and filling/grading. The purpose is to alleviate risks associated with mowing that ditch and to convey storm water more efficiently. The work is to be completed as soon as possible. Ayes; All.

PMP Year 2 Bid: Clarification that the PMP Year 2 sealcoating as listed in the pavement management plan is to be included with the PMP Year 1 work to be done in Spring of 2019 by Determann as approved during the September City Council Meeting.

Motion by Fischer, Second by Brix to approve the Wellmark Health Insurance Renewal. Employer will cover the premiums 100%. Ayes; All.

City Park Restroom Automatic Lock Quotes- No bids presented by Kilburg. Tabled until 11/12/18. Noted, the desired hours it will be unlocked will be daylight hours all season.

Motion by Beuthien, second by Fischer to approve the purchase of six 32GB iPad, with apple pencils; for converting the City Council Meetings to paperless. To be purchased immediately. Ayes; All.

Motion by Fischer, second by Stearns to approve the updated Peddler/Solicitor permit application, which includes a required DCI and County background check. Ayes; All.

Motion by Fischer, second by Beuthien to approve the Mayor to sign the Clinton Humane Society Agreement/stray animals. Ayes; All.

Council advised they will not be able to provide dumpster service to the Dewitt Referral Center.

Motion by Brix, second by Fischer to approve a dumpster service for one month to 2446 255th street, Grand Mound. Ayes; All.

Single stream recycling cart program update: The tipper has been ordered and will be installed on the dump trailer; along with a step. Carts are ready to be ordered now. Once a date is set by the Landfill, the City will provide a mailer to residents to inform them of the new single stream system and when the carts will be delivered.

Motion by Fischer, second by Beuthien to approve the IMWCA Policy recommendation to include a Safety Manual as drafted by Attorney Pillers. Ayes; All.

Motion by Beuthien, second by Fischer to set Trick or Treating for October 31st, 2018 from 5:30-7:00 p.m. Ayes: All.

Resolution No. 18-19 was not introduced.

Ordinance No. 285-18 was introduced by Fischer with a motion to waive the second and third readings. Stearns seconded. Roll Call: Fischer- Aye, Stearns- Aye, Brix- Aye, Beuthien- Aye. Olson Absent. Mayor Crosthwaite Signed the Ordinance. It will be published in the Dewitt Observer and posted with an additional copy available on the City website and at City Hall.

City Employee’s Report: Kilburg reported he would like to discuss making the part-time position a full-time position; citing time to complete tasks as a concern. Council Member Beuthien suggested contracting out mowing. Mayor Crosthwaite asked for this discussion to be added to the November Agenda, and for the City Clerk to gather data on how many full-time employees, other towns of similar size have vs contracted work. Kilburg reported concerns with the weight and amount of some compost being set out for collection. Kilburg is required to enforce the compost policy and will not be picking up items that do not conform.

City Clerk’s Report: Conner stated the Grand Mound Community Historical Museum provided a year end report. The landscaping has begun at City Hall.

Mayor’s Report: Mayor Crosthwaite, asked Kilburg to keep the new landscaping/memorial pot watered and maintained. Kilburg stated he has talked to the Landscaping company about what will be required. Mayor Crosthwaite also reported that the Home Town Pride Committee will be meeting to continue to discuss beautification projects within the community.

Chairperson Beuthien- No report.

Chairperson Fischer- Fischer requested the City enforce the City Code about the licensing of dogs and cats. The Public Works Department will be compiling a list of properties with unlicensed animals. The City Clerk stated the fine for an unlicensed cat or dog is $50.00 plus court costs. To license a pet, you must provide a copy of the pet’s rabies vaccination record. The pet license fee is $15.00 per animal. If you have the veterinary certificate of the animal being spayed or neutered with you at the time of registration, the fee is only $5.00 per animal. Pet licenses are valid until October 1st, of the year following when they were purchased. For example, Pet tags purchased in 2017, expired on 10-1-2018. Pet tags purchased in 2018, are valid until 10-1-2019. The date of expiration is stamped on the pet’s tag. You may also obtain a pet license form at [www.cityofgrandmound.org](http://www.cityofgrandmound.org) and e-mail the form and proof of rabies to [gmcity@gmtel.net](mailto:gmcity@gmtel.net) and drop off the payment or pay online for the pet fee and your tag can be mailed to you.

Chairperson Brix- None.

Chairperson Olson- Absent.

Chairperson Stearns- Stearns reported on concerns of inoperable vehicles remaining parked in the boulevards. Note: Vehicles are considered inoperable if they have not been used as an operable vehicle for thirty days or more. the fine for an inoperable/junk vehicle is $100.00 plus court costs. Stearns also requested the Public Works Superintendent, Kilburg, to straighten signs in town and ensure they are up to code.

Motion by Beuthien, second by Fischer to adjourn at 10:00 p.m. Ayes; All.

The next Regular City Council meeting will be held at 7:00 p.m. on Monday November 12th, 2018 at City Hall located at 615 Sunnyside St. in Grand Mound, IA 52751.

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Kurt Crosthwaite, Mayor

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Melissa Conner, City Clerk

“These minutes are not official minutes until approved by the City Council.”